

Republic of the Philippines
City Government of Cagayan de Oro
BIDS AND AWARDS COMMITTEE (BAC) - GOODS
City Hall, Cagayan de Oro City


REQUEST FOR QUOTATION (SHOPPING 52.1)
Supply and Delivery of 3 Tins Air Freshener and other items; PR No. 22-4584 dated 19 December 2022.

Company Name _____

Date : **January 16, 2023**
Quotation No. : **0198-23**

Address _____

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions on this page and duly submit/return this Request for Quotation (RFQ) duly filled-out and signed by your representative not later than **2:00 PM January 19, 2023** in the return envelope attached herewith.

By Authority of the BAC: 

ATTY. PERCY G. SALAZAR
BAC Chairperson

Terms and Conditions:

1. DELIVERY PERIOD: WITHIN 7 CALENDAR DAYS.
2. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR SUPPLIES & MATERIALS; ONE (1) YEAR FOR EQUIPMENT/ELECTRONIC DEVICES/APPLIANCES FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
3. PRICE VALIDITY SHALL BE FOR A PERIOD OF NINETY (90) CALENDAR DAYS.
4. THE FOLLOWING SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION:
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 - 2) CURRENT AND VALID MAYOR'S/BUSINESS PERMIT
 - 3) BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED FOR EQUIPMENT/ELECTRONIC DEVICES/APPLIANCES
 - 4) OMNIBUS SWORN STATEMENT (DULY NOTARIZED), FOR APPROVED BUDGET FOR THE CONTRACT (ABC) ABOVE FIFTY THOUSAND PESOS (P50,000.00)

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	Air Freshener 330ml		3	tins	
2	Alcohol, 1 gal		21	btls	
3	Alcohol, 500ml		312	btls	
4	Baguio Broom		7	pcs	
5	Ballpen, Black		765	pcs	
6	Ballpen, blue		56	pcs	
7	Ballpen, red		45	pcs	
8	Battery AA 2pcs./pack		377	packs	
9	Bleaching Solution		23	gals	
10	Bookpaper, A4		37	rms	
11	Bookpaper, Short		20	rms	
12	Calculator, compact, 12 digits		2	pcs	
13	Cartolina assorted color, 20pcs/pack		5	packs	
14	Clear book: 20 transparent pockets, legal		20	pcs	
15	Clip, backfold, 19mm (3/4"), 12/box		11	bxs	
16	Clip, backfold, 25mm (1"), 12/box		18	bxs	

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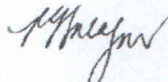
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17	Clip, backfold, 32mm (1 1/2"),12/box		21	bxs	
18	Clip, backfold, 50mm (2")12/box		12	bxs	
19	Cloth duster		3	pcs	
20	Colored Bond, blue		6	rms	
21	Colored Bond, green		6	rms	
22	Colored Bond, pink		6	rms	
23	Colored Bond, yellow		6	rms	
24	Continuous Form,11x14 7/8 4ply carbonless		2	bxs	
25	Correction Tape		186	pcs	
26	Cutter blade HD, 10pcs./tube		20	tubes	
27	Cutter HD		10	pcs	
28	Data Filer w/ cover double		10	pcs	
29	Detergent Bar		10	pcs	
30	Detergent Powder, 1000g		10	pouches	
31	Detergent Powder, 500g		40	pouches	
32	Dishwashing Liquid, 500ml		39	btls	
33	Disinfectant Solution		15	gals	

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34	Disinfectant Spray, 600ml	48	tins	
35	Dust pan, big	1	pcs	
36	Envelope w/ cord expanding	103	pcs	
37	Envelope, Brown A4size	887	pcs	
38	Envelope, long, brown	1,222	pcs	
39	Envelope, mailing, white 500pcs/box	3	bxs	
40	External hard drive , 1TB	1	pcs	
41	Fabric Conditioner, 500ml	10	btls	
42	Flash Drive, 16GB capacity	1	pcs	
43	Folder, A4 size, ORDINARY, #14	276	pcs	
44	Folder, ordinary, long, #14	925	pcs	
45	Folder, transparent, long w/ slider	60	pcs	
46	Folder, Transparent, short w/ slider	66	pcs	
47	Garbage Bag, medium	120	pcs	
48	Garbage bag, plastic,xxl size,pc	1,165	pcs	
49	Garbage, Large	350	pcs	
50	Glass Cleaner, 1 liter	6	btls	

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51	Glue, 200g with applicator		3	jars	
52	Index card, 5x8, thick 100pcs./pack		8	packs	
53	Insect spray 600ml		10	tins	
54	Marker Permanent, black		54	pcs	
55	Marker Permanent, blue		2	pcs	
56	Marker Whiteboard, Black		30	pcs	
57	Masking Tape 1"		28	rolls	
58	Mimeo Paper, whitewove, A4 size		10	rms	
59	mimeo Paper, whitewove, legal size		10	rms	
60	Mop Head #30,HD		15	pcs	
61	Multipurpose Paper, A4 size 70gsm		303	rms	
62	Note Pad 2x3		70	pads	
63	Note Pad 3x3		15	pads	
64	Notebook Stenographer		9	pcs	
65	Packaging tape #2"		25	rolls	
66	Paper clip, jumbo, coated		7	bxs	
67	Paper clip,small, coated		7	bxs	

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68	Paper Fastener, metal		1	bxs	
69	Paper Fastener, plastic		100	bxs	
70	Paste 7oz		25	jars	
71	Pencil w/ eraser		580	pcs	
72	Pentel Pen ink, black		10	btls	
73	Plastic acetate #3, 50m		2	rolls	
74	Puncher, Heavy Duty		4	pcs	
75	Record Book, 300pp		21	pcs	
76	Record Book, 500pp		29	pcs	
77	Rubber Band big		5	bxs	
78	Signpen, black		94	pcs	
79	Signpen, blue		5	pcs	
80	Spin Mop		1	pcs	
81	Stamp pad #3		15	pads	
82	Stamp pad ink		5	btls	
83	Staple wire #35		46	bxs	
84	Stapler, standard		3	pcs	

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85	Tape Dispenser		10	pcs	
86	Toilet deodorant cake		10	pcs	
87	Toilet paper, 2 ply		310	rolls	
88	Transparent tape 1"		37	rolls	
89	Transparent tape 2"		33	rolls	
90	File Organizer		5	pcs	
91	Electric Fan		1	pcs	
92	Knife		1	pcs	
93	Laddle		2	pcs	

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